Wording of certificates

INTRODUCTION

In order to ensure appropriateness of certificate registration, the following wording on certificates must be used, typically as a footnote. **XXXX** should be replaced with the name of the certificate awarding body as it appears on the ASCB accreditation register.

 "This is an accredited certificate authorised for issue by Accreditation Service for Certifying Bodies LLC who have assessed **XXXX** against defined criteria and in cognisance of ISO 17021:2015 'Conformity Assessment - Requirements for bodies providing audit and certification of management systems'. This certificate is only valid when confirmed by the register listed in the International Register of Quality Assessed Organisations: www.irqao.com.

Notes: (i) Conformity Assessment and Conformity Assessment Body are only terms defined within sections 2.1 and 2.4 of ISO 17000:2004 'Conformity Assessment – Vocabulary and general principles'.

CERTIFICATE INFORMATION

Certificates should, as a minimum include the following information:

- Customer name
- Customer address
- Scope of customer activities
- Assessment management system standard (i.e. ISO 9001:2015)
- Certificate initial issue date (the date of the first certificate decision)
- Re-certification date
- Date of certificate (this may differ if changes are made, for example a update of customer address)
- Expiry date of certificate
- Name and address of certificate awarding body
- Caveats regarding limitations on validity (e.g. subject to satisfactory implementation and surveillance visits etc)
- Logo of certification body
- Logo of accreditation body, if applicable
- NACE or standard industrial code for scope of client activities assessed, where deemed applicable

LOGOS
See ASL(I)01 for further requirements and instruction.